

The Federation Of Duke Street and Highfield Nursery Schools

Dear Parents and Carers,

I would like to extend a very warm welcome back to the start of our new academic year and a special welcome to the new families who are joining our federation. We are delighted to have you with us.

Our ethos is rooted in the belief that every child matters. Inclusion is at the heart of everything we do, and the happiness of our children is always our priority. We aim to bring joy to every day, ensuring that your child feels safe, valued, and inspired to learn.

We are proud of our strong open-door policy. Your opinions matter to us, and we encourage you to share your thoughts, ideas, and feedback. Parents and families are always welcome—we truly value your input and partnership.

As Executive Head teacher, I currently work three days a week (Tuesday, Wednesday, and Thursday) across both schools. This means I may have less face-to-face time with families and children than I would ideally like. However, I have worked hard to build a highly skilled and professional team around me, who I know you will get to know well:

- Natalie Sinclair is our Head of School at Highfield she also works as Co-Executive Head teacher across the federation on the days I do not work.
- Louise Phillips is our Head of School at Duke Street.

They will be your day-to-day point of contact, but I warmly encourage you to get in touch with me whenever you wish. You can do this in person, by arranging a meeting through the school office, or by attending one of my half-termly drop-ins (further dates will be shared soon).

I am immensely proud of all our staff. They continually rise to the very highest standards, upholding the ethos we have built together—where every child is included, supported to reach their potential, and surrounded by joy and fun.

I wish you all a happy and healthy start to the academic year. Please remember you can always contact me directly at head@dukestreet-nur.lancs.sch.uk and I look forward to meeting many of you at my upcoming drop-ins.

Warm regards,

Ms Susan Conron

Executive Head teacher



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and
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Headteachers Drop-ins



“What Matters to You as
a parent / carer?”

Come and tell me what brings your child joy, and what you want them to achieve and experience in nursery? Or simply just come to ask questions or hear news about the nursery school.



Highfield Nursery School

Tuesday 30th September 9am and 12.30pm

Duke Street Nursery School

Wednesday 1st October 9am and 12.30pm

Any working parents or parents who can't make these events please email me on

head@dukestreet-nur.lancs.sch.uk and we can arrange an evening drop-in.

