

Childcare Offer & Charges Template

| Section 1 - Setting Details | |
|--------------------------------|---|
| Ofsted Registration No. | 2860667 |
| Setting Name | Highfield Nursery School Under 2's |
| Address | Wright Street, Chorley |
| Postcode | PR6 0SL |

| Section 2 – Description Of Services Offered | |
|---|---|
| Opening days & times | <i>Monday – Friday (07:30-17:30)</i> |
| Weeks open in year | <i>38 weeks, closed bank holidays and Christmas</i> |
| Term time only places | <i>Yes</i> |
| Available sessions | <i>7:30-5:30, 7:30-12:30, 12:30-5:30</i> |
| Age ranges | <i>0-2 years (9 months up to their second birthday)</i> |
| Notes: | <i>We do also have provision for children aged 2-5 please refer to the Highfield Nursery School's Childcare offer and charges template for information.</i> |

| Section 3 - Early Education Funding Offer & Delivery Patterns | | | | | |
|---|--|----------------------------|----------------------------|------------------------|-----------------|
| Options | Session times | Total funded hours per day | Days of the week available | Term time availability | Stretched Hours |
| Morning session | 7:30-12:30 | 5 hours | Mon-Fri | Yes | No |
| Afternoon session | 12:30-5:30pm | 5 hours | Mon-Fri | Yes | No |
| Full Time | 07:30-05:30pm | 10 hours | Mon-Fri | Yes | No |
| | | | | | |
| Notes: | All sessions are subject to availability and must be booked in advance; this will be agreed with a parental agreement and are set for a full term. Limited sessions available for morning and afternoon sessions- these are subject to availability and are not guaranteed. Session times cannot be split or altered; late collection may result in additional fees. | | | | |

| Section 4 - Charges for Additional Hours | | | |
|---|---|-------------|-----------------|
| Where families require additional hours over and above their daily funded entitlements, charges will be applied as follows: | | | |
| Chargeable Times | Under 2's | 2 Year Olds | 3 & 4 Year Olds |
| 7:30am-12:30pm | £35.00 | N/A | N/A |
| 12:30pm-05:30pm | £35.00 | N/A | N/A |
| 7:30-5:30pm | £60.00 | N/A | N/A |
| Notes | <p>Eligibility & ratios: All sessions are subject to availability and must be booked in advance; this will be agreed with a parental agreement and are set for a full term.</p> <p>Limited sessions available for morning and afternoon sessions- these are subject to availability and are not guaranteed.</p> <p>Non Funded sessions (paid for) include meals/snacks</p> | | |

| Section 5 – Charges for Meals & Snacks | | |
|--|--|--------------------------|
| Description | Unit | Unit Price |
| <i>Meals and snacks per session</i> | <i>Per session</i> | <i>£3.00 per session</i> |
| <i>Meals and snacks full day</i> | <i>Per session</i> | <i>£6.00 per session</i> |
| Notes | <p>Snacks and meals are optional and charged separately from funded hours.</p> <p>Session snack charges apply only to funded sessions (morning and/or afternoon).</p> <p>Meal/snack charges are not covered by government funding and will appear as a separate item on invoices.</p> <p>All charges are non-refundable if the child attends the session, even if they do not consume the snack or meal.</p> | |

| Section 6 Charges for Non-Food Consumables | | |
|--|--|------------|
| Description | Unit | Unit Price |
| | | |
| Notes | <i>Nappies/wipes, creams etc must be provided by the parents/carers.</i> | |

| Section 7 Charges for Extra Activities | | |
|--|---|-------------|
| Description | Unit | Unit Price |
| Trips will be advised of as and when arranged. | | |
| <i>External story and rhyme sessions</i> | <i>Per session</i> | <i>5.00</i> |
| Notes | <i>story and rhyme sessions are bookable and must be paid at the start of each half term.</i> | |

| Section 8 – Opt-Out Policy & Reasonable Alternatives |
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| <i>Parents are able to opt out of meals and snacks and provide their own for their child. Please note this must be in line with our Nutrition policy (copy attached).</i> |
| <i>Notice period of half a term is required if parents wish to change their decision.</i> |

| Section 9 - Other Charges | | |
|---------------------------|---------------|------------|
| Description | Unit | Unit Price |
| Late Pick up charges | Per a 15 mins | £2.00 |
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| Section 10 – Tax Free Childcare |
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| <i>We accept Tax-Free Childcare, Universal Credit Childcare as well as college and university funding. We can support and direct parents to appropriate funding avenue, including providing all the details required to access these avenues.</i> |