

Childcare Offer & Charges Template

Section 1 - Setting Details	
Ofsted Registration No.	2860667
Setting Name	Highfield Nursery School Under 2's
Address	Wright Street, Chorley
Postcode	PR6 0SL

Section 2 – Description Of Services Offered	
Opening days & times	Monday – Friday (07:30-17:30)
Weeks open in year	38 weeks, closed bank holidays and Christmas
Term time only places	Yes
Available sessions	7:30-5:30, 7:30-12:30, 12:30-5:30
Age ranges	0-2 years (9 months up to their second birthday)
Notes:	We do also have provision for children aged 2-5 please refer to the Highfield Nursery School's Childcare offer and charges template for information.

Section 3 - Early Education Funding Offer & Delivery Patterns					
Options	Session times	Total funded hours per day	Days of the week available	Term time availability	Stretched Hours
Morning session	7:30-12:30	5 hours	Mon-Fri	Yes	No
Afternoon session	12:30-5:30pm	5 hours	Mon-Fri	Yes	No
Full Time	07:30-05:30pm	10 hours	Mon-Fri	Yes	No
Notes:	<p>All sessions are subject to availability and must be booked in advance; this will be agreed with a parental agreement and are set for a full term.</p> <p>Limited sessions available for morning and afternoon sessions- these are subject to availability and are not guaranteed.</p> <p>Session times cannot be split or altered; late collection may result in additional fees.</p>				

Section 4 - Charges for Additional Hours			
Where families require additional hours over and above their daily funded entitlements, charges will be applied as follows:			
Chargeable Times	Under 2's	2 Year Olds	3 & 4 Year Olds
7:30am-12:30pm	£35.00	N/A	N/A
12:30pm-05:30pm	£35.00	N/A	N/A
7:30-5:30pm	£60.00	N/A	N/A
Notes	Eligibility & ratios: All sessions are subject to availability and must be booked in advance; this will be agreed with a parental agreement and are set for a full term. Limited sessions available for morning and afternoon sessions- these are subject to availability and are not guaranteed. Non Funded sessions (paid for) include meals/snacks		

Section 5 – Charges for Meals & Snacks		
Description	Unit	Unit Price
<i>Meals and snacks per session</i>	<i>Per session</i>	<i>£3.00 per session</i>
<i>Meals and snacks full day</i>	<i>Per session</i>	<i>£6.00 per session</i>
Notes	Snacks and meals are optional and charged separately from funded hours. Session snack charges apply only to funded sessions (morning and/or afternoon). Meal/snack charges are not covered by government funding and will appear as a separate item on invoices. All charges are non-refundable if the child attends the session, even if they do not consume the snack or meal.	

Section 6 Charges for Non-Food Consumables		
Description	Unit	Unit Price
Notes	<i>Nappies/wipes, creams etc must be provided by the parents/carers.</i>	

Section 7 Charges for Extra Activities		
Description	Unit	Unit Price
Trips will be advised of as and when arranged.		
<i>External story and rhyme sessions</i>	<i>Per session</i>	<i>5.00</i>
Notes	<i>story and rhyme sessions are bookable and must be paid at the start of each half term.</i>	

Section 8 – Opt-Out Policy & Reasonable Alternatives
<i>Parents are able to opt out of meals and snacks and provide their own for their child. Please note this must be in line with our Nutrition policy (copy attached).</i>
<i>Notice period of half a term is required if parents wish to change their decision.</i>

Section 9 - Other Charges		
Description	Unit	Unit Price
Late Pick up charges	Per a 15 mins	£2.00

Section 10 – Tax Free Childcare
<i>We accept Tax-Free Childcare, Universal Credit Childcare as well as college and university funding. We can support and direct parents to appropriate funding avenue, including providing all the details required to access these avenues.</i>